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01.

ABOUT MIRAL EXPERIENCES
Miral Experiences LLC was established in 2008 to deliver unique, world-class entertainment experiences in the United Arab Emirates’ capital, Abu Dhabi. Today, the company operates four award-winning theme parks – Ferrari World Yas Island, Abu Dhabi, the world’s first Ferrari-branded theme park, Yas Waterworld Yas Island, Abu Dhabi, the UAE’s unique Emirati waterpark, Warner Bros. World™ Abu Dhabi, the world’s first-ever Warner Bros. branded indoor theme park and SeaWorld® Yas Island, Abu Dhabi, the region’s first Marine Life Theme Park.

It also operates neighboring attractions including CLYMB™ Abu Dhabi, the UAE’s ultimate adventure hub featuring the world’s biggest indoor skydiving flight chamber and the world's tallest indoor climbing wall, and Qasr Al Watan, an enriching Palace experience that invites the world to share the UAE's culture, knowledge and inspiring journey.

The company and the parks have collectively been recognized across multiple prestigious industry awards, garnering over 200 accolades over the years, including most recently TripAdvisor’s Best of the Best Awards, International Travel Awards, MENALAC and MENA Stevie Awards.

Miral Experiences is a wholly owned subsidiary of Abu Dhabi-based Miral LLC.
02.
APPLICATION OVERVIEW
In a bid to streamline our sourcing and supplier management activities as well as enhance collaboration between Miral Experiences and its supply chain, Miral has embarked on a journey to create an online environment where visibility and efficiency are at the forefront of procurement operations.

Using the power of Oracle Fusion, the Miral Supplier Portal gives you access to a secure, integrated work area that provides full visibility to transactions and offers closed loop collaboration with Miral Experiences and its associated entities.

With the now-online supplier portal and sourcing functionalities, you will be able to update your company profile details, offerings, licenses, and certifications. You will also receive sourcing event invitations such as Requests For Quotations (RFQs) and Requests for Proposals (RFPs) and you will be able to place bids as well as track event progress.

In this manual, we will be showing you the steps you will need to take to respond to the Qualification Questionnaires from the portal.

Qualifications and Assessments reflects our understanding of your organization's qualifications, capabilities, or performance based on currently available information. Contact us if you have questions about these statuses or want to provide additional details or corrections.

Please click on below link for the Miral Supplier Portal log in page:
https://enpk.fa.em8.oraclecloud.com/
03. Illustration : Response to a Pre-Qualification Initiative

1. To respond to a Qualification sent by the Miral Supplier Relationship Management team, click on ‘Respond to Questionnaire’ in any notification you receive on your registered e-mail address OR (see below)

On clicking the link ,Miral Supplier Portal page will open, Login to your account using your login credentials.

04. System login and navigation to the Miral Supplier Portal

To start, you’ll need to log into the Miral Supplier Portal. Please use the credentials provided to you as part of the welcome email and enter them in the appropriate fields as shown in the below screen on the sign in page.
Upon successful log-in, you will be directed to the default Miral Supplier Portal homepage. 
Click on the ‘home’ icon (highlighted in green below)

The above screen represents the Home page of the Miral Supplier Portal login.

➢ 1. Icon for Home page, you can navigate to Home whenever required by clicking on the ‘Home’ icon.
➢ 2. Icon for Active Notifications where you have not taken any action represented by the ‘Bell’ icon. Here you can see Qualification requests, Negotiation events (RFQ, Auction and RFI’s) from Miral Experiences and you can respond to us through the Portal.

➢ 3. Icon for User Accessibility, User Preference Settings also to Sign Out from Miral Supplier Portal.
➢ 4. The Username under which you are logged in is displayed.
➢ 5. Tab for the Supplier Portal module where users can access and respond to Miral Experiences.

This navigation homepage is your personalized home page containing all accesses available to your company. 
Click on the ‘Supplier Portal’ tab, then select the ‘Supplier Portal’ app
Enter your Username or Email (address should be the same to where you received the Welcome email from Miral Experiences).

Select the option Forgot Password and click on ‘Submit’ button.

If you are still facing any issues with Login please contact the Miral Experiences team:

srm-mx@miral.ae
2. On clicking the ‘Manage Questionnaires’ link
   ❑ The below page will open, displaying the questionnaires requiring your attention
   ❑ Select a questionnaire and then click on ‘Respond’ button

3. Provide your response to the questions
   ❑ Fill in your responses as indicated and
   ❑ If required, you must attach the requested supporting document as part of your response.
   ❑ If allowed, provide any additional comments you have in comments box

Once you click on the ‘Respond’ button, the questionnaire will open, often displaying multiple sections requiring response. Each section may have multiple questions.
On completing each section, the **Progress** status bar will get updated.

4. To navigate to the next sections within the Questionnaire, **click on small arrow beside the section which is available on top and bottom of the page**.

5. On selecting a specific section, the page display will show the section and its associated questions.

- Fill in the questions and **click on ‘the small arrow’ button**, to save the response and move to the next.
- Select the remaining sections and submit response for the questions in each section.

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Provide responses to the questions under each section:

- Fill in the questions and **click on ‘the small arrow’ button**, to save the response and move to the next.
- Select the remaining sections and submit response for the questions in each section.
6. Add responses for all sections

7. On completing the questions in all the sections, the Progress status bar will update as shown below

8. Review and click on ‘Submit’ button

- To navigate between the sections and within the Questionnaire, click “Section List” and review your answers on each section.

- On clicking the ‘Submit’ button, a message will appear, confirming the response submission to the questionnaire
06. Illustration : View Qualification

1. To view the status of all the qualifications which have been responded to by Miral, click on ‘View Qualifications’

2. The list of Qualifications and Assessments completed will be displayed. These reflect:

- Our understanding of your organization's qualifications, capabilities, or performance based on currently available information
- Contact us if you have questions about these status or want to provide additional information

Click on a ‘Qualification Name’, to view the details of the Qualification Outcome
3. On clicking the **Qualification**, the below page will open, and it will display the details of the outcome, status, responses, etc. to the Qualification

07. Illustration: **Request to Resubmit Responses to a Pre-Qualification Initiative**

Upon reviewing, the Miral Supplier Relationship Management team might return your request for more information.

1. you will receive email states the “**Return Reason**”

   click on **"Respond to Questionnaire"**
OR after you logged in to your account. You can see the “Respond to Questionnaire” notification in:
- Active Notification Icon
- Things to Finish tab

2. On clicking the “Respond to Questionnaire” link, the questionnaire window will open. You can see the “Return Reason” on the top of the window.

- Navigate between the sections and within the Questionnaire, click “Section List” and review your answers on each section.
On clicking the ‘Submit’ button, a message will appear, confirming the response submission to the questionnaire.
THANK YOU!

Contact details
If you have any questions, please reach out to the contact below.

Supplier Relationship Management
E  srm-mx@miral.ae