SUPPLIER USER MANUAL

Supplier Portal - Supplier Self Registration

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01.

ABOUT MIRAL EXPERIENCES
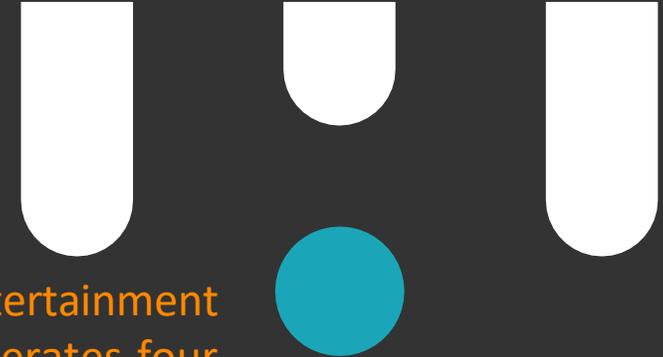
MIRAL
Experiences

Miral Experiences LLC was established in 2008 to deliver unique, world-class entertainment experiences in the United Arab Emirates' capital, Abu Dhabi. Today, the company operates four award-winning theme parks – Ferrari World Yas Island, Abu Dhabi, the world's first Ferrari-branded theme park, Yas Waterworld Yas Island, Abu Dhabi, the UAE's unique Emirati waterpark, Warner Bros. World™ Abu Dhabi, the world's first-ever Warner Bros. branded indoor theme park and SeaWorld® Yas Island, Abu Dhabi, the region's first Marine Life Theme Park.

It also operates neighboring attractions including CLYMB™ Abu Dhabi, the UAE's ultimate adventure hub featuring the world's biggest indoor skydiving flight chamber and the world's tallest indoor climbing wall, and Qasr Al Watan, an enriching Palace experience that invites the world to share the UAE's culture, knowledge and inspiring journey.

The company and the parks have collectively been recognized across multiple prestigious industry awards, garnering over 200 accolades over the years, including most recently TripAdvisor's Best of the Best Awards, International Travel Awards, MENALAC and MENA Stevie Awards.

Miral Experiences is a wholly owned subsidiary of Abu Dhabi-based Miral LLC.

02.

APPLICATION OVERVIEW

In a bid to streamline our sourcing and supplier management activities as well as enhance collaboration between Miral Experiences and its supply chain, Miral has embarked on a journey to create an online environment where visibility and efficiency are at the forefront of procurement operations.

Using the power of Oracle Fusion, the Miral Supplier Portal gives you access to a secure, integrated work area that provides full visibility to transactions and offers closed loop collaboration with Miral Experiences and its associated entities.

With the now-online supplier portal and sourcing functionalities, you will be able to update your company profile details, offerings, licenses, and certifications. You will also receive sourcing event invitations such as Requests For Quotations (RFQs) and Requests for Proposals (RFPs) and you will be able to place bids as well as track event progress.

In this manual, we will be covering the process and steps to be followed for new supplier registration

Please click on below Supplier Registration Link for Miral Experiences:
 https://www.ferrariworldabudhabi.com/en/supplier-registration
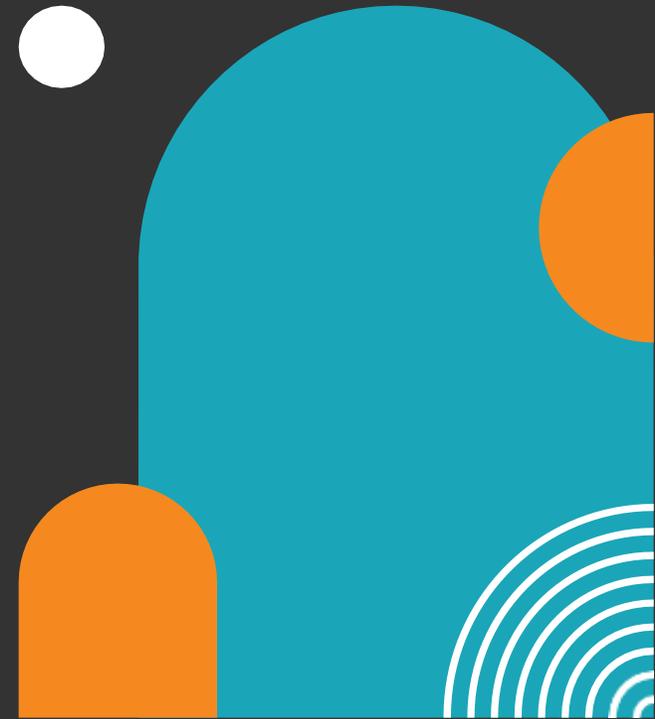
New Supplier Registration

Step-1:

Navigate to Miral Experiences website and click on Supplier Registration as shown in below image

Need help with your Registration ?
Please contact 'srm-mx@miral.ae' and one of the team will get back to you as soon as possible.
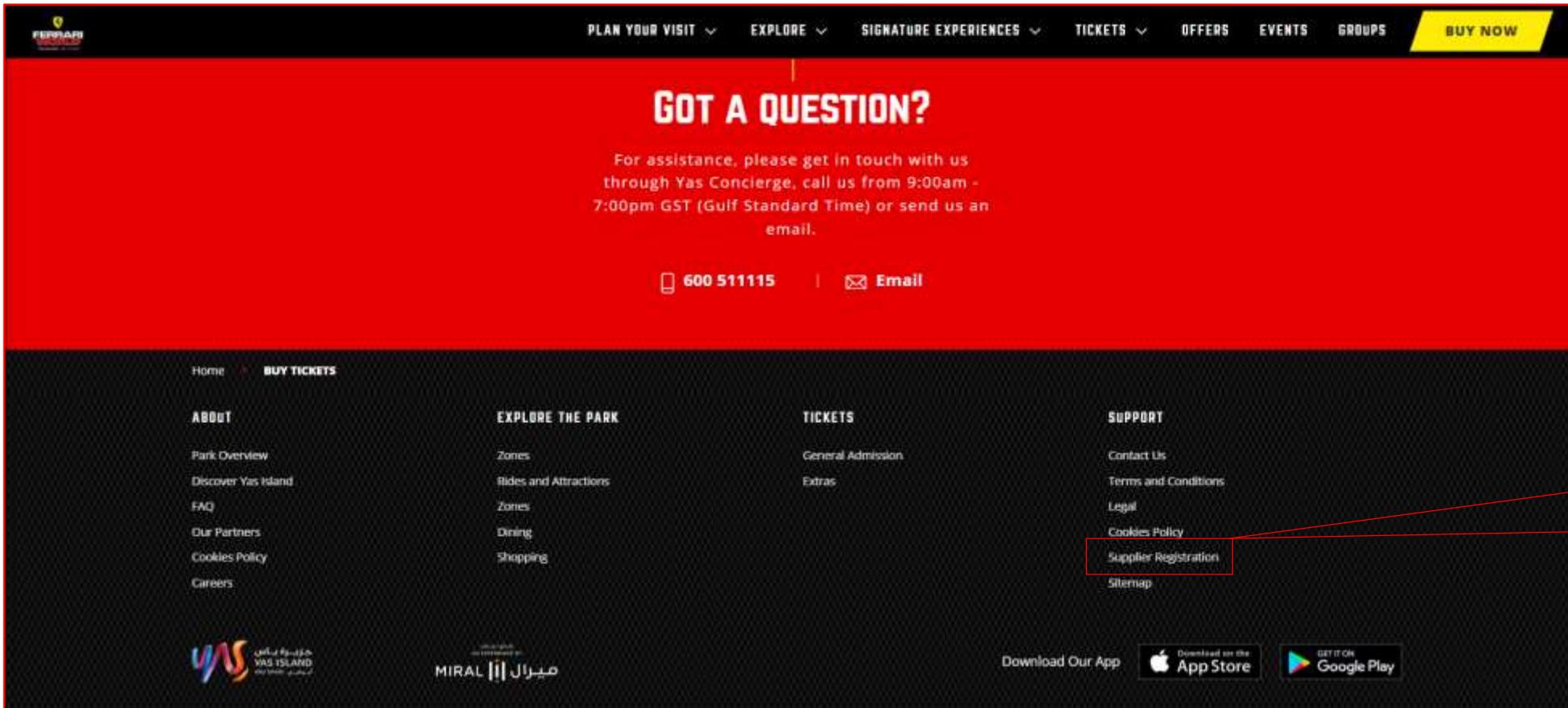
Click on Supplier Registration

Step-2:

Click on 'Register Now' as shown in below image

Click on this link to Register Your company as Supplier in Miral Experiences Group

Step-3: Verify Email Address

Enter your company 'Email Address' and click on Send Access Code

Step-3: Verify Email Address (Contd..)

Enter the code which you have received via 'Email Address' and click on Continue

Step-4: Company Details

Upon clicking the registration link, you will be directed to below page, to initiate the registration process
- Enter your company details, as well as the name and email address of the person submitting the registration:
- Enter either D-U-N-S number (for suppliers registering from US/ Canada) or Trade/Commercial License Number or Registered Company Number or Tax Registration Number
- Use official e-mail ID and the same would be used as the username for creating user login to supplier portal
- Select Organization Type, Supplier Type. Supplier Type is optional.
- Attach tax, company profile and other documents

Click on 'Continue' button, the system will navigate to the Contacts page

Step-5: Contacts

- Enter at least two Contact details
- Enter first contact details - First name, Last Name, Email, Job Title, Mobile number, Phone number, Extension number, Fax number (Job title , Fax Number and Extension Number are optional).
- Administrative Contact and Contact need a user account buttons were defaulted as yes.

Click on 'Add Another Contact' to enter second contact details

Step-5: Contacts (Contd..)

- Enter second contact details - First name, Last Name, Email, Job Title, Mobile Number, Phone Number, Extension Number, Fax Number (Job Title, Fax Number and Extension number are optional).
- Administrative Contact and Contact need a user account buttons were defaulted as yes. If need can be changed to No as per requirement.

Click 'Continue' button to redirect to Address Page

Step-6: Address

- Enter Address details. Address Line, Emirate, City, Email, Phone number, Extension Number , Fax number (Address Line, Email, Phone number, Extension Number, Fax number are optional). If Country is UAE, Emirate is Mandatory.
- Select Contacts associated to this Address as per requirement.

Click 'Continue' button to redirect to Business Classifications Page

Step-7: Business Classifications

- Provide business classification details to enter all the required certification details example like Trade License with start date and expiry
- After entering certificate number, start date and expiry date, ensure to click check box to confirm certificate details entered to proceed to next screen

Click 'Continue' button to redirect to Next Page / Click Product and Services in Menu to go to Product and Services Page

Step-8: Products and Services

- Select category by Clicking Check box, Click the arrow to choose Level 2 or 3

Click 'Continue' button to redirect to Questionnaire Page

Step-9: Questionnaire

• Enter the questionnaire details as part of Miral Supplier registration process, you must provide details for below list of questions upload the required attachments wherever required. Company Information section, enter required details

Scroll down to enter company information details

Step-9: Questionnaire (Contd..)

- After entering all required details, click Next section

3. Is your company currently involved in any legal proceedings or arbitration related to your business activities?
If yes, please explain.
Required

○ a. Yes
⦿ b. No

> Select Yes or No

Comments

4. What is the Company Date of incorporation?
Required

12-JAN-1999

> Enter date of incorporation

5. How many years of experience does your company have in its field?

Years of Experiences
Required

12

> Enter Years of experience

Comments

6. How did you hear about Miral Experiences?
Required

web

> Enter how you hear about Miral Experience

End of Section 1 of 5

Previous Section | Next Section

> Click Next section

Last updated 7 minutes ago

Cancel   Save   **Submit**

Company Details
Contacts
Addresses
Business Classifications
Bank Accounts
Products and Services
Questionnaire

Click 'Next Section' button to enter details for Non-Disclosure Agreement section

MIRAL Experiences

- Download the NDA from the 'View question attachments' option
- Read completely and sign the document
- Attach the NDA
- After entering all required details, click Next section

Click 'Next Section' button to enter details for Miral Experiences / Destinations – POA section

Step-9: Questionnaire (Contd..)

- After entering all required details, click Next section

Click 'Next Section' button to enter Ownership and Financials section

Step-9: Questionnaire (Contd..)

• After entering all required details, click Next section

Click 'Next Section' button to enter Insurance documents section

Step-9: Questionnaire (Contd..)

- Enter details in Insurance Documents Section. Review the details entered in all previous sections and click on 'Submit'

After submitting message will be populated as 'Success' with registration request number

WELCOME EMAIL FROM MIRAL

As a Supplier Contact User, you will receive the below Email notification. Please click on the link to reset the Password for your User Account.

Email

Oracle Fusion Applications-Welcome E-Mail External Inbox ×

enpk-dev2.fa.sender@workflow.email.me-dubai-1.ocs.oraclecloud.com   5:09 PM (1 hour ago)
to me ▾

Dear Sankar wrwerer,

Congratulations! Your Oracle Fusion Applications account has been successfully created.

Please follow the link below to reset your password.

https://enpk-dev2.fa.em8.oraclecloud.com:443/hcmUI/faces/ResetPassword?ase.gid=f76f9ceca13d411ba0d79a3f735ea536

For any issues, contact your system administrator.

Sign In
Oracle Applications Cloud

① Reset Password
②

Submit

When you click on the above link, the Oracle Applications Cloud Reset Password page will be redirected as shown to the right.

Enter a new Password in the relevant field as shown above, reenter the same Password again and click on Submit button.

Note: Password must contain at least 8 characters length with at least one number in it.

As soon as you click on the Submit button, the Password will be changed, and you will receive the User Account to log into the Miral Supplier Portal.

Oracle Fusion Applications-Password Reset Confirmation Inbox ×

enpk-dev2.fa.sender@enpk-dev2-opcwf.mail.em8.oraclecloud.com   4:45 AM (0 minutes ago)
to me

Dear Trek Mathews,

The password for your Oracle Fusion Applications Account - Trek.Mathews, was recently changed.

If you made this change, you do not need to do anything more.

If you did not make this change, contact your system administrator.

This is your UserID to Login to Oracle Cloud Applications

Thank You,
Oracle Fusion Applications

The above Email is the Password Reset Confirmation.

In the above screen, your User Account is highlighted in the red box. Similarly, any Users who perform the Reset Password task successfully will receive the confirmation Email to their Emails which was shared to Miral.

Sign In
Oracle Applications Cloud

User ID

Password

Forgot Password

Sign In

English
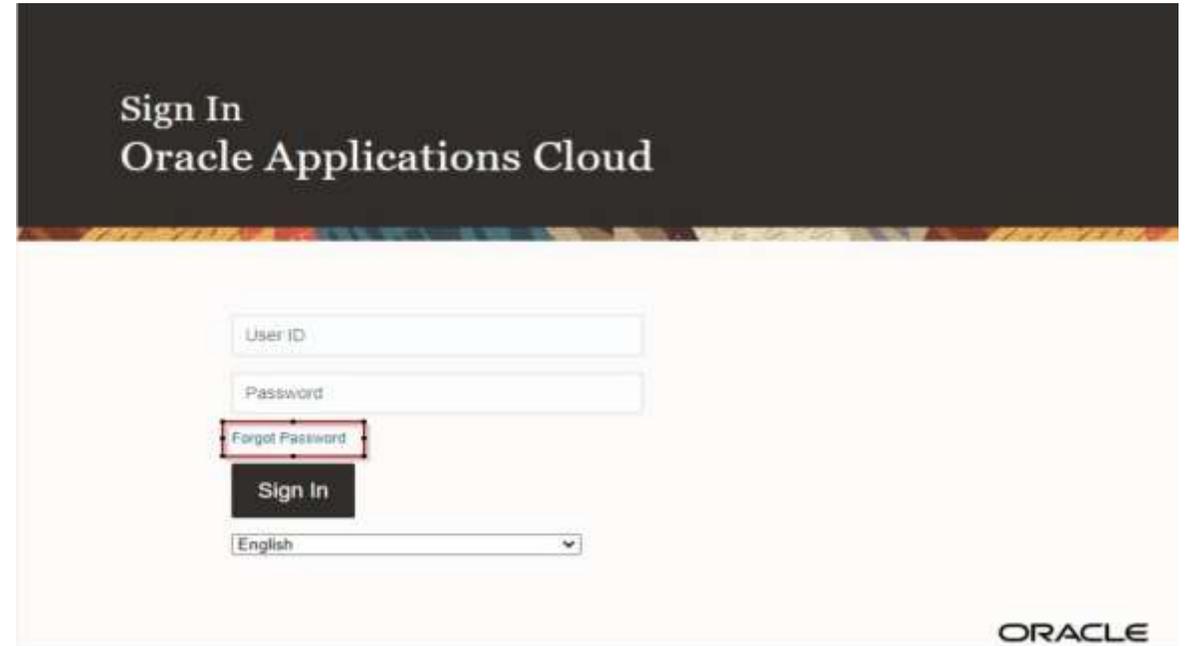
ORACLE

If you forget your Password, please use the below URL and click on Forgot Password link as shown in the above screen.

https://enpk.login.em8.oraclecloud.com/

Enter either Username or Email entered during the registration with Miral Experiences LLC

Enter the Username or Email (Email should be the same to where you received the Welcome mail from Miral).

Select the Forgot Password option and click on Submit button

System Login and Navigation to Supplier Portal

To start, you'll need to log into the Miral Supplier Portal. Please use the credentials provided to you as part of the Welcome Email and enter them in the appropriate fields as shown in the below screen on the Sign in page

Upon successful log-in, you will be directed to the Miral Supplier Portal homepage.
Click on the home icon (highlighted in green below)

The above screen represents the Home page of the Miral Supplier Portal Login.

1. Icon for Home page, you can navigate to Home whenever required by clicking on Home icon.
2. Icon for Active Notifications where you have not taken any action represented by the 'Bell' icon. Here you can see Qualification requests, Negotiation events (RFQ, Auction and RFI's) from Miral and you can respond to us through the Portal.

3. Icon for User Accessibility, User Preference Settings also to Sign Out from Miral Supplier Portal.
4. The Username under which you are logged in is displayed.
5. Tab for the Supplier Portal module where users can access and respond to Miral.

This navigation homepage is your personalized home page containing all accesses available to your company, such as Supplier Portal, Procurement etc...

Click on the Supplier Portal tab, then select the Supplier Portal app

THANK YOU!